

Certificate entitlement

This application form can only be used if the birth occurred in NSW.

If you are the person to be named on the certificate, or a parent of the person to be named on the certificate, the birth certificate can be issued to you.

If you DO meet the above criteria, you must provide the following:

1. Three (3) copies of your own identification (see below).

If you DO NOT meet the above criteria, you must provide the following:

1. A letter giving permission from the person named on the certificate or their parent. Please include their address, daytime telephone number and signature.
2. Three (3) copies of identification from the person giving permission (see below).
3. Three (3) copies of your own identification (see below).

Identification

To protect your privacy, the Registry requires proof of your identity.

Please provide at least three (3) forms of identification, one of each from Categories 1, 2 and 3. If you are unable to provide identification from Categories 1 and 2, you must still provide at least three (3) forms of identification. At least two (2) of these must be from Category 3.

All documents, except foreign passports, must be current. Photocopies are accepted.

Category 1	Category 3
If born in Australia: <ul style="list-style-type: none">• An Australian Birth Certificate Record of immigration status: <ul style="list-style-type: none">• Citizenship Certificate• New Zealand Citizenship Certificate together with passport• New Zealand Birth Certificate	<ul style="list-style-type: none">• Medicare Card• Credit or Debit Card• Centrelink or Department of Veterans Affairs Card• Security Guard/Crowd Control Licence• Tertiary Education Institution ID Card
Category 2	Category 4
<ul style="list-style-type: none">• Australian Driver's Licence• Australian Passport• Firearms Licence• Foreign Passport	<ul style="list-style-type: none">• Recent utility account with current residential address• Bank statement with current residential address

Commemorative certificates

Capture the joy and excitement of a new birth or celebrate a birth from many years ago with a special Commemorative Birth Certificate.

With each order for a Commemorative Birth Certificate package, you will receive a Standard Birth Certificate that you can use for official purposes. Multiple Commemoratives can be purchased with each package. See separate 'Fees for Products and Services' flyer.



Harbour



Booties



Nursery



Gun Blossom



Handprint Blue
(also available in pink)



Feet (also available displaying no parents' details)

Commemorative certificates come in a framing size of 210mm x 297mm (A4). They are beautifully presented, wrapped in tissue paper and packed in a protective cylinder.

You can order your certificate by fax on (02) 9699 5120, by post at GPO Box 30, Sydney NSW 2001 or in person at a Registry office:

- 35 Regent Street, Chippendale NSW 2008
- 95 Tudor Street, Hamilton NSW 2303
- 2/74 Kamba Street, Wollongong NSW 2500

Office hours are Monday to Friday – 8.00am to 4.30pm

Tel: 1300 655 236 TTY: 9354 1371

www.bdm.nsw.gov.au

Guarantee of our service

- Urgent applications lodged in person at the Registry before 3.00pm are ready for collection in one hour. (A charge for urgent applications applies.)
- Non-urgent applications lodged in person at the Registry before 3.00pm can be collected the next working day.
- Urgent mail/fax applications will be sent by registered post the next working day after they are received and will incur an additional postage and handling fee.
- Non-urgent mail/fax applications are sent by registered post three (3) working days after they are received and will incur an additional postage and handling fee.

09/07

Application for a Birth Certificate



NSW Registry of Births Deaths & Marriages

Attorney General's
Department of NSW

LIFE...RECORDED