



(Western Australia ONLY)

BIRTH CERTIFICATE APPLICATION FORM

Payment details over the page – you MUST return pages 1 and 2 if applying via mail

Fees including standard postal delivery effective 1 July 2009 – Subject to change without further notice		No GST is payable on these certificates
<input type="checkbox"/> BIRTH CERTIFICATE	\$44.00	
<input type="checkbox"/> BIRTH CERTIFICATE (Reduced Fee)	\$31.00	If event is more than 75 years old AND the registration number & district provided
<input type="checkbox"/> URGENT FEE	\$34.00	In addition to any other fee. Does not include Express Post
Urgent fee not payable for computerised certificates if applied in person at the Perth Registry Office or certain Regional Courthouses. See Locations & Links webpage. For eligibility see the Birth certificate access policy on the Births webpage.		

Identification and Certificate Access Requirements

See page 2 or visit www.bdm.dotag.wa.gov.au

Processing Times for Mailed Certificate Applications

Standard - Please allow up to 2 working days plus postal delivery time

Urgent - Processed within 24 hours of receipt plus postal delivery time

BIRTH DETAILS REQUIRED

Please PRINT clearly

ABN: 70 598 519 443

Surname (at birth)						
Given name(s)						
Date of birth	Day /	Month /	Year	Present age		Male <input type="checkbox"/> Female <input type="checkbox"/>
Place of birth in Western Australia	Suburb / Town					
Father's name	Surname			Given name(s)		
Mother's name	Maiden surname			Given name(s)		

APPLICANT'S DETAILS (please see next page for access conditions and identification requirements)

Full name						
Postal address	Suburb		State		Postcode	
Your Relationship to the person whose certificate you are requesting	e.g. self, mother			Daytime phone number		
Reason required	Passport <input type="checkbox"/>	Driver's licence <input type="checkbox"/>	Centrelink <input type="checkbox"/>	Bank requirements <input type="checkbox"/>	Legal <input type="checkbox"/>	Marriage <input type="checkbox"/>
	Other	Lost <input type="checkbox"/>	Family history <input type="checkbox"/>			

Declaration: I declare that the information I have provided is true and correct. I understand that the WA Registry of Births, Deaths and Marriages may make enquiries with any organisation or individual to verify the information provided with this application.

SIGNATURE OF APPLICANT

Signature must be completed

OFFICE USE ONLY

LIST 1 (with photo):	Driver's Licence <input type="checkbox"/>	Passport <input type="checkbox"/>	Proof of Age <input type="checkbox"/>	Firearm's Licence <input type="checkbox"/>	Defence/police <input type="checkbox"/>	DIAC Certificate <input type="checkbox"/>
ID Ref:						
LIST 2:	Birth Cert(Aust) <input type="checkbox"/>	Citizenship <input type="checkbox"/>	Cr/Debit Card <input type="checkbox"/>	Health <input type="checkbox"/>	Medicare <input type="checkbox"/>	Centrelink <input type="checkbox"/>
	Student card <input type="checkbox"/>	Travel Doc <input type="checkbox"/>				
ID Ref:						
LIST 3 (current address):	Bank Statement <input type="checkbox"/>	Rates notice <input type="checkbox"/>	Educational report <input type="checkbox"/>	Motor Vehicle Rego <input type="checkbox"/>	Utility account <input type="checkbox"/>	Rental agreement <input type="checkbox"/>
ID Ref:	If ID provided from Lists 2 and 3, one ID must contain a signature					
Other <input type="checkbox"/>					Initial ID sighted.....

WHO CAN CERTIFY DOCUMENTS?

This page is NOT to be forwarded to the Registry of Births, Deaths and Marriages

Certifying documents (photocopies of identification)

Before certifying a document, ensure that the copy to be certified is an identical copy of the original. Suggested wording for the certification is as follows:

I certify that this appears to be a true copy of the document produced to me on < date >

Signature

Name

Qualification (eg JP, Pharmacist)

List of persons who can Certify Documents:

Academic (post-secondary institution)	Loss adjuster
Accountant	Marriage Celebrant
Architect	Member of Parliament (State or Commonwealth)
Australian Consular Officer	Minister of religion
Australian Diplomatic Officer	Nurse
Bailiff	Optometrist
Bank Manager	Patent Attorney
Chartered secretary	Physiotherapist
Chemist	Podiatrist
Chiropractor	Police officer
Company auditor or liquidator	Post Office manager
Court officer (Judge, master, magistrate, registrar or clerk)	Psychologist
Defence Force officer (Commissioned, Warrant or NCO with 5 years continuous service)	Public Servant (State or Commonwealth)
Dentist	Public Notary
Doctor	Real Estate agent
Engineer	Settlement agent
Industrial organisation secretary	Sheriff or deputy Sheriff
Insurance broker	Surveyor
Justice of the Peace	Teacher
Lawyer	Tribunal Officer
Local government CEO or deputy CEO	Veterinary surgeon
Local government councillor	